

The Avenue Primary School and Children's Centre
Intimate Care Policy

The aim of this policy is to provide a safe, secure and dignified procedure for every child in the setting.

Nappies are changed as soon as possible after soiling. All staff have undergone the relevant CRB and medical checks.

Nappy changing takes place in the nappy changing rooms which are equipped with appropriate nappy changing facilities.

We encourage independence in the children and so, where possible, children are expected to use the steps to climb up onto the nappy changing surface – children are given careful supervision as they do this. This also ensures that the health of the staff is not endangered by lifting children.

Adults are required to wash their hands with hot water and soap before and after changing children. They also wear disposable aprons and gloves, which are then thrown away.

Parents are asked to provide nappies, wet wipes and creams for their child. Creams are only administered after completion of consent forms which clearly state that creams have previously been used and there were no reactions. These are then stored in named baskets or bags within the nappy change areas.

Immediately after changing the soiled nappies are disposed of in a sealed nappy sack and placed in waste bags which line the disposal unit. These are then placed into clinical waste bags which are disposed of in a chemical waste bin. The changing surface is cleaned with disinfectant.

When a child's clothing becomes soiled they are fully changed, and all parents/carers are expected to provide appropriate spare clothing in a named bag. The Centre has a limited supply of spare clothes should they be required. Soiled clothing is bagged, named and sent home with the child.

When a child is being potty trained we will ensure confidentiality and privacy at all times.

If a child has an accident they will be changed following the above procedure, and again ensuring privacy is maintained.

Reviewed **May 2022**

Next Review **May 2023**